



**ABSTRACT**

Covid-19-Outbreak of Epidemic Covid-19- Supply of single layer three fold 2 ply cotton cloth face masks- Sanction - Orders -Issued.

**Revenue & Disaster Management (DM-II) Department**

**G.O.(Ms)No. 358**

**Dated: 16.07.2020**

சார்வரி, ஆடி 01,  
திருவள்ளூர் ஆண்டு 2051

**Read:**

1. G.O.Ms.No.287, Disaster Management Department Disaster Management Wing D.M.II Section, dated: 09.06.2020.
2. G.O.Ms.No.293, Disaster Management Department Disaster Management Wing D.M.II Section, dated: 11.06.2020.
3. The South India Textiles Research Association, Coimbatore letter No XX/4/E dated 27.06.2020
4. Minutes of the Rate Fixation Committee dated 10.06.2020, 18.06.2020, 30.06.2020, 07.07.2020 and 09.07.2020
5. From the Principal Secretary and Commissioner of Revenue Administration Ir.No.Oc-1/1640/2020, dated 10.7.2020.
6. G.O.Ms.No.340, Disaster Management Department Disaster Management Wing D.M.I(2) Section, dated: 07.07.2020.

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**ORDER:**

The Ministry of Home Affairs, Government of India in the National Directives for Covid-19 Management has indicated that wearing of face mask cover has been made compulsory in all work places, public places

and during the transport taking into the fact that wearing of face cover reduces the chance of spread of COVID-19.

2. In continuation to this, the Hon'ble Chief Minister of Tamil Nadu has issued instructions to procure and supply cotton cloth masks to all the Ration Card holders free of cost by Revenue and Disaster Management Department as a containment measure to avert the spread of COVID-19 virus. It is further informed that based on the data base maintained in the Civil Supplies and Consumer Protection Department, there are about 2,08,23,076 ration card holders and about 6,74,15,899 family members. Considering that two good quality reusable cotton cloth masks per person have to be supplied to the family members of all the Ration Card Holders, it is estimated that about 13,48,31,798 cotton cloth masks have to be procured for this purpose.

3. The Principal Secretary and Commissioner of Revenue Administration has sent the proposal and necessary administrative financial sanction accorded for procurement of 13,48,31,798 cotton cloth masks for supply to the family members of 2,08,23,076 ration card holders in the State.

4. In G.O.Ms.No.287, Revenue and Disaster Management Department (D.M.II) Department, dated: 09.06.2020 issued orders for constituting the Rate Fixation Committee. The Government have also informed that the Rate Fixation Committee should satisfy that the price of the masks is reasonable and as per specifications and the Committee shall finalize the Rate Contract and successful bidders and send necessary recommendation to the Government for the award of contract to the successful bidder.

5. The Rate Fixation Committee meeting was held on 10.06.2020 and finalized the specification of the Mask and decided to get the remarks from SITRA, Coimbatore.

6. The Government in G.O.(Ms) No.293 Rev & DM Dept., dated 11.06.2020 have amended the G.O.(Ms)No.287 Rev & DM Dept., dated 09.06.2020 and stated that the mask should be procured under Tamil Nadu Transparency Act 1998 and Tender Process must be adopted and have nominated the TNDRA as Tender inviting authority and the Principal Secretary / Commissioner of Revenue Administration as Tender accepting authority and also authorized the Principal Secretary / Commissioner of Revenue Administration to frame guidelines needed for this procurement process and to constitute necessary committee needed in this regard.

7. Tender for the "Supply of single layer three fold 2 ply cotton cloth face masks" was called for vide Tender Notice Dated.11.06.2020 from 13.06.2020 till 20.06.2020 upto 3.00 PM as per Tender Transparency Act

(Tender reference No.OC-1/1640/2020, dated 12.06.2020). First Corrigendum was issued on 15.06.2020 for reducing the EMD amount to Rs.4,00,000/- from Rs.14,00,000/-.

8. Further, the Rate Fixation Committee meeting was held on 18.06.2020 at 11.00AM, to discuss about the remarks received from SITRA, Coimbatore. Based on the decision of the Committee the second Corrigendum was issued as follows:

1. Last date and time for receipt of tender, date and time of opening of tender was extended as follows,
  - I. Tender submission upto 3.00 PM on 22.06.2020
  - II. Tender Opening at 3.30 PM on 22.06.2020
2. In ANNEXURE - IX (Ref. clause -14), specification of single layer three fold 2 ply cotton cloth face masks and in specification of product, S.No 5, non- woven material has been deleted.

9. Third Corrigendum was issued on 19.06.2020 for the clarification to the specification already issued in Annexure IX (ref. clause-14) as "cotton cloth used in mask should have a minimum of 40's x 40's count".

10. In G.O.Ms.No. 293, Revenue and Disaster Management (D.M.II) Department, dated:11.6.2020, the Principal Secretary and Commissioner of Revenue Administration constituted a **"Technical Committee for evaluation of Technical bid"** formed comprising the following officials to open and to evaluate the Technical Bids of the Tenderers.

1. Commissioner, (Disaster Management), TNDRRA
2. Joint Director, (Disaster Management), TNDRRA
3. Chief Accounts Officer, TNDRRA
4. Water Resources Management, (Hydrology and Flood Control) Expert, TNDRRA.
5. Assistant Commissioner-V

11. On 22.06.2020, Tender boxes were sealed at 3.00 p.m. and opened on the same day at 3.30 p.m. (as per Tender notification) in the presence of 37 Tenderers / their Representatives with video coverage (9 - Absentees).

12. Based on the instructions of Rate Fixation Committee / Principal Secretary / Commissioner of Revenue Administration, the Technical Committee evaluated the Technical bids and submitted their report. By a special messenger, 54 samples of 45 bidders (one bidder not provided sample in Technical bid cover and 2 bidders provided 3 types of

samples each and 5 bidders provided 2 types of samples each, hence totally 54 samples) were sent to SITRA, Coimbatore and in this office letter 5<sup>th</sup> cited, the South Indian Textile Research Association has been requested to evaluate all the samples. The South Indian Textile Research Association in their letter No.XX/4/E/752/20 dated 27.06.2020 have stated that they have tested 54 samples and sent their report.

13. The Rate Fixation Committee meeting was held on 30.06.2020 under the chairmanship of the PS/CRA. The following was decided in the meeting.

- ❖ On scrutiny of the Report furnished by the **Technical Committee**, 7 companies were rejected for the reasons such as EMD not paid, submission of Xerox copies instead of original documents and Annual turnover was below Rs.4 Crores, etc.
- ❖ SITRA has recommended the samples of the 3 companies as conforming to required specification. Also SITRA has recommended samples of the 5 companies may also be considered for the final evaluation based on their financial bids, as those samples had better parameters.

14. The Chairperson and Principal Secretary and Commissioner of Revenue Administration has stated that to include 3 officials from the Directorate of Handloom and Textiles added in the Technical Committee to evaluate the production capacity of the tenderers and other conditions connected with technical aspects.

15. The officers of the Directorate of Handloom and Textiles have personally inspected the premises of the tenderers and submitted their inspection report on the manufacturing capacity of the Tenderers.

16. The Rate Fixation Committee meeting was again held on 07.07.2020 and it was decided as follows:

- ❖ As, Production Capacity per day of 2 bidders is below 1 lakh/ per day, it is decided that they are not qualified as per tender conditions.
- ❖ 6 companies are eligible for opening of price bids (Cover-B) and to inform the bidder/their representatives to attend the Price Bid Opening Meeting on 09.07.2020 at 3.00 PM.

17. Based on the evaluation report of Technical Committee for evaluation of Technical bid, Test report of the South Indian Textile Research Association, Coimbatore and Inspection report of the officials of



Handloom and Textiles Department, 40 companies who were not selected for opening of their price bid, have been informed vide letter Dated: 09.07.2020 accordingly.

18. On 09.07.2020 at 3.00 PM, the Price bid of the 6 Tenderers was opened by the Technical Committee for evaluation of Technical bid, in the presence of the manufacturer / authorized persons. The meeting of the Rate Fixation Committee was held on 09.07.2020 on 3.30 PM and approved the L1 rate of **Rs.6.45 Paise (Rupees Six and forty five paise only) + 5% GST** per one piece of Face Mask

19. The Committee has invited L1 bidder and they expressed their inability to reduce the rates further. Then, each of the remaining bidders were called separately for negotiating their rates to match with the L1 rate. Except, One, none of the Tenderers agreed to match with L1 rate. Hence the above 2 Tenderers were finalized by the Rate Fixation Committee.

20. The details of Family members of Ration Card holders in Urban areas i.e All Town Panchayats, Municipalities and Municipal Corporations (except Greater Chennai Corporation and all village Panchayats) which was received from the Commissioner of Civil Supplies and the number of cotton mask to be issued is enclosed as Annexure. For the purpose of sample test, logistic purpose and easy distribution of face masks, the above District wise total may be rounded to next thousand. The Total card population is **2,21,87,129** and the face masks to be supplied is **4,43,98,000**.

21. The amount required for first phase of supply of **4,43,98,000** Masks to the **2,21,87,129 family members of 69,09,385 Ration Card holders who are residing in Urban areas** is calculated as follows:

Cost per Mask	Rs.6.45
Cost per <b>4,43,98,000</b> Masks	<b>4,43,98,000 X 6.45 = 28,63,67,100</b>
5% GST (SGST 2.5% + CGST 2.5%)	<b>28,63,67,100 X 0.05 = 1,43,18,355</b>
Total :	<b>= 30,06,85,455</b>

22. The Principal Secretary and Commissioner of Revenue Administration has therefore requested to sanction **Rs.30,06,85,455** (Rupees Thirty Crores Six lakhs Eighty Five Thousand, Four hundred and Fifty Five only) from the State Disaster Response Fund (SDRF) for the supply of Face Mask for first Phase as detailed below

- ❖ Administrative sanction for the distribution of the face mask to **2,21,87,129 family member of 69,09,385 Ration Card holders are residing in Urban areas** in first phase out of approximately 2,08,23,076 Ration Card holders and 6,74,15,899 family members in our State.
- ❖ To sanction Rs.**30,06,85,455** (Rupees Thirty Crores Six lakhs Eighty Five Thousand, Four hundred and Fifty Five only) for first phase of supply of **4,43,98,000** Masks to the **2,21,87,129 family members of 69,09,385 Ration Card holders who residing in Urban areas and** to authorize the Principal Secretary / Commissioner of Revenue Administration for forming suitable committees/ Guidelines for supply schedule of mask, testing of samples, distribution to family members of Ration card holders and settlement of bills, etc.
- ❖ To sanction 5% of this amount **Rs.1.53 cr** additionally as incidental charges to meet out the charges of samples test, Transportation and logistic arrangements for inspection etc,

23. The Government after careful examination accept the proposal of the Principal Secretary and Commissioner of Revenue Administration and based on the approval of State Executive Committee, accord:

- ❖ Administrative sanction for the distribution of the face mask to **2,21,87,129 family member of 69,09,385 Ration Card holders are residing in Urban areas** in first phase out of approximately 2,08,23,076 Ration Card holders and 6,74,15,899 family members in our State.
- ❖ Sanction Rs.**30,06,85,455** (Rupees Thirty Crores Six lakhs Eighty Five Thousand, Four hundred and Fifty Five only) for first phase of supply of **4,43,98,000** Masks (as in annexure) to the **2,21,87,129 family members of 69,09,385 Ration Card holders who residing in Urban areas and** to authorize the Principal Secretary / Commissioner of Revenue Administration for forming suitable committees/ Guidelines for supply schedule of mask, testing of samples, distribution to family members of Ration card holders and settlement of bills, etc.
- ❖ Sanction 5% of this amount **Rs.1.53 cr** additionally as incidental charges to meet out the charges of samples test, Transportation and logistic arrangements for inspection etc,



24. The above sanctioned expenditure shall be met out from the Tamil Nadu State Disaster Management Authority Account(TNSDMA) fund as ordered in the Government Order 6th read above.

25. This order issues with the concurrence of Finance Department vide its UO.No.23322/ DS(B)/Finance(Revenue)/2020, dated: 16.07.2020.

**(By order of the Governor)**

**ATULYA MISRA  
ADDITIONAL CHIEF SECRETARY TO GOVERNMENT**

**To**

The Principal Secretary/Commissioner of Revenue Administration, Chepauk, Chennai - 5.

The Director, Disaster Management (FAC), Tamil Nadu Risk Reduction Agency, Chepauk, Chennai - 5.

The Accountant General (A & E), Chennai - 600 018.

The Pay and Accounts Officer (East/South/North), Chennai - 600 008/600 035/600 001

**Copy to:-**

The Additional Chief Secretary to Government, Home & P&E Department, Chennai - 600 009

The Additional Chief Secretary to Government, Finance Department, Chennai - 600 009

The Principal Secretary, Public Works Department, Chennai-9

The Principal Secretary, Highways and Minor Port Department, Chennai -9

The Principal Private Secretary to Additional Chief Secretary to Government, Revenue and Disaster Management, Department, Chennai - 600 009

The Finance (Revenue/BG-I/BG-II/W & M-I) Department, Chennai - 9

**//Forwarded//By Order//**

*A. Misra*  
16/7/2020

**SECTION OFFICER.**

*[Signature]*  
16/7/2020

